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September 22, 2020

Greetings Potential Grant Applicants:

Each year the Maryland Agriculture Council, Inc. offers an opportunity to various agencies and organizations to submit grant applications for the purpose of promoting Maryland agriculture.

Enclosed is a copy of the Maryland Agriculture Council Educational Grant Program Guidelines and a Grant Application. Typical grant amounts awarded are for \$300 to \$800, not to exceed \$1,000. If you are interested, please complete the attached application and email with supporting material to [cfs@umd.edu](mailto:cfs@umd.edu) by **October 30, 2020**.

Applications received will be reviewed by the grants committee and honorees approved by the Council board at its November meeting. Notification emails will be sent in December and the grant monies will be distributed at the virtual Taste of Maryland Agriculture on February 4, 2021.

The mission of the Maryland Agriculture Council, Inc. is to promote Maryland Agriculture and to educate the public on its importance. The Council is committed to ensuring and promoting a viable agriculture industry in Maryland under the leadership of a board of directors representing the broad scope of agriculture.

If you have any questions or need additional information, please do not hesitate to contact me at 410-596-2159 or [cfs@umd.edu](mailto:cfs@umd.edu).

Sincerely,

Chuck Schuster  
Grants Chairperson

**MARYLAND AGRICULTURE COUNCIL EDUCATIONAL GRANT  
PROGRAM GUIDELINES**

1. The total amount of money available will depend on the amount of profit realized from the annual dinner. The amount awarded per grant will depend on the quality of the proposals submitted.
2. Grants will be awarded based on application submitted.
  - A. Applications should include:
    1. A description of the project
    2. A schedule of the project or time-line of events
    3. A projected budget
      - a. What is the total cost?
      - b. How will funds be used?
      - c. How will the total project be funded?
      - d. What role will the Maryland Ag Council play in funding?
  - B. Applications should explain:
    1. What is the benefit of the project?
    2. What problems/issues will the project address, i.e., what is the need for this project?
    3. How you plan to evaluate its success and effectiveness?
  - C. Applications should specify:
    1. The sponsoring/coordinating organization
    2. Names of the project leaders and/or coordinators
    3. If other grant requests have been submitted to other organizations and, if so, have any awards been received?
3. A maximum of \$1,000 (or other amount to be determined by the Grants Committee) could be awarded for any single grant.
4. Grants will be awarded for the promotion of agriculture and education of the general public on the importance of agriculture in their lives.
5. Grants may be awarded to either individuals or organizations.
6. Emphasis will be placed on smaller, quality type of promotional/educational projects.

**MARYLAND AGRICULTURE COUNCIL  
GRANT APPLICATION**

**Grant Application Guidelines:**

- The grant is for the promotion of agriculture.
- Grant funds will not be awarded for year-after-year operating costs.
- Grant funds will not be awarded for salary.
- Grant funds may not be used for indirect costs.
- A progress report of the project, including use of the grant funds, will be due one year from date grant funds are received.

\_\_\_\_\_  
Name of Business or Organization Date

\_\_\_\_\_  
Street City State Zip Code

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_ (required)

Please check: Profit \_\_\_\_\_ Non-Profit \_\_\_\_\_ organization

Social Security or Employer Identification Number (EIN) #: \_\_\_\_\_

Dollar amount of grant requested \$ \_\_\_\_\_ (Typical grant is for \$300-800, not to exceed \$1,000)

Specific purpose for which the grant is to be used: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is this request for **all** funds needed for this project? Yes \_\_\_ No \_\_\_ Explain: \_\_\_\_\_

\_\_\_\_\_

Awarded grant check should be made to: \_\_\_\_\_

*Email completed application and supporting material NO LATER THAN **October 30, 2020** to Grant Chairperson Chuck Schuster at [cfs@umd.edu](mailto:cfs@umd.edu). For more information, call 410-596-2159.*